

STRICTLY CONFIDENTIAL

**MINUTES OF THE HUNDRED AND FORTIETH (140th)
MEETING OF THE BOARD OF MANAGEMENT**

**VENUE : BOARD ROOM
ADMINISTRATIVE BLOCK
GANDHIGRAM**

DATE : 16.7.2016

TIME : 10.00 AM.



**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
(Fully funded by Ministry of Human Resource Development, Govt. of India)
GANDHIGRAM – 624 302, DINDIGUL DISTRICT
TAMIL NADU**

**THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY
GANDHIGRAM**

**MINUTES OF THE HUNDRED AND FORTIETH (140th) MEETING OF THE BOARD OF MANAGEMENT
HELD ON 16.7.2016 AT GANDHIGRAM**

MEMBERS PRESENT:

1. Dr. S. Natarajan	...	Chairperson
2. Dr. M. Saleem Baig	...	Member
3. Dr. S. Ganesh	...	Member
4. Dr. K. Somasundaram	...	Member
5. Dr. A. Easwaran	...	Member
6. Dr. P. Thirumalvalavan	...	Member
7. Dr. Anandhavalli Mahadevan	...	Member
8. Dr. Kezevino Aram	...	Member
9. Dr. P. Balasubramaniam, Registrar	...	Non-Member Secretary

Dr. Devaki Jain, expressed her inability to attend the meeting due to her pre-occupation.

The meeting started at 8.50 am with one minute silent prayer.

The Vice-Chancellor and the Chairperson extended a warm welcome to all the members of the Board of Management. He introduced Dr. K. Somasundaram, Professor, Department of Computer Science and Applications, who is nominated by the Vice-Chancellor in the capacity of Professor as per our MoA and Rules. He highlighted the various academic and development activities that have been carried out during the last three months (ie. from the last meeting of the BoM till this meeting). After the presentation by the Chairperson, the agenda items were taken up for discussion and decision.

1. Item No.1755/BOM.2016.VII: CONFIRMATION OF MINUTES

- a. To confirm the minutes of the Hundred and Thirty ninth meeting of the Board of Management held on 29.3.2016

It was resolved to confirm the minutes of the 139th meeting of the Board of Management held on 29.3.2016.

- b. To confirm the Resolution (Item No. 1754/BoM.Cir.2016.V) passed by circulation to consider and approve the Audit Report on the Consolidated Financial Statement of Accounts of the Gandhigram Rural Institute – Deemed University, Gandhigram, for the year 2015-16 audited by the Statutory Auditors.

After deliberations, it was resolved to confirm the resolution on the Audit Report on the Consolidated Financial Statement of Accounts of the GRI for the year 2015-16 audited by the Statutory Auditors.

2. Item No.1756/BOM.2016.VII : ACTION TAKEN REPORT

- a. To consider the report of the Registrar on the action taken on the minutes of the hundred and thirty ninth meeting of the Board of Management held on 29.3.2016

It was resolved to approve the action taken on the minutes of the hundred and thirty ninth meeting of the Board of Management held on 29.3.2016 subject to certain direction on the following item:

Item No.1743/BOM.2016. III

To consider the Minutes of the meeting of the Stock Verification Committee held on 7.12.2015 at Library, GRI

The Board of Management has approved the loss of books even though year-wise loss was not mentioned in the statement given by the Library.

In future, the Librarian is requested to send the request by mentioning the year-wise loss of books otherwise the Librarian is responsible for any loss of books.

- b. To consider the report of the Registrar on the action taken on the Resolutions passed by Circulation.

It was resolved to approve the action taken on the Resolutions by circulation on the Audit Report on the Consolidated Financial Statement of Accounts of the GRI for the year 2015-16 audited by the Statutory Auditors.

3. Item No.1757/BOM.2016.VII

To consider and approve the minutes of the 48th meeting of the Academic Council held on 27.4.2016

After deliberations on the minutes, it was resolved to approve the minutes of the 48th meeting of the Academic Council held on 27.4.2016

4. Item No.1758/BOM.2016.VII

To consider and approve the minutes of the 51st meeting of the Finance Committee held on 25.5.2016.

It was resolved to approve the minutes of the 51st meeting of the Finance Committee held on 25.5.2016.

5. Item No.1759/BOM.2016.VII

To consider and give direction on the appointment of Dean, Faculty of Tamil, Indian Languages and Rural Arts

It was resolved to appoint Dr. V. Rajarathinam, Professor, Department of Tamil as the Dean, Faculty of Tamil Indian Languages and Rural Arts from 6.8.2016 on rotation since Dr. Saleem Baig, Professor from Hindi Department was appointed during the year 2013.

6. Item No.1760/BOM.2016.VII

To consider and give direction on the letter dated 13.6.2016 from Dr. G. Dhanasekaran, Dean, Faculty of Rural Health & Sanitation, Gandhigram Rural Institute (GRI), Gandhigram requesting the administration to relieve him from the position of Dean due to his health and personal problems.

After discussion, the Board of Management has resolved that his request could not be complied with.

7. Item No.1761/BOM.2016.VII

To consider and give direction on the letter dated 09.5.2016 of Dr. D. Grace Nirmala, Deputy Director of Physical Education, Gandhigram Rural Institute, (GRI), Gandhigram regarding appointment of Head Incharge for Physical Education and Yoga Centre.

After deliberations, the Board of Management has authorized the Vice-Chancellor to take appropriate decision on this matter at the appropriate time.

8. Item No.1762/BoM.2016.VII

To consider nomination of a member from among the members of the Board of Management to the Finance Committee of Gandhigram Rural Institute (GRI), Gandhigram as per the MoA of the Institute.

It was resolved that Prof. P. Thirumalvalavan, Member of the Board of Management of GRI is nominated as a member of the Finance Committee of GRI for a period of three years from the date of issue of the order.

9. Item No.1763/BoM.2016.VII

To consider the letter from the Deputy Librarian & Library Incharge, Gandhigram Rural Institute (DU), Gandhigram to withdraw the discarded and dilapidated books which are under unusable condition from the stock and update them in the relevant records.

After deliberations, it was resolved by the Board of Management as follows:

Rare books may be digitalized after due identification by the respective Deans/HoDs and the remaining books may be discarded with the approval of the Vice-Chancellor. In this regard, Dr. A. Easwaran, Member of the BoM shall coordinate to execute the above process.

10. Item No.1764/BoM.2016.VII

To consider and approve the minutes of the meeting of the Building Committee held on 13.5.2016 at Gandhigram.

It was resolved to approve the minutes of the meeting of the Building Committee held on 13.5.2016 at Gandhigram.

11. Item No.1765/BoM.2016.VII

To consider and approve the minutes of the meeting of the committee held on 26.04.2016 to look into the various issues of Teaching & Non-Teaching Staff of GRI as per the Resolutions of the Board of Management in its meeting held on 29.03.2016.

It was resolved to approve minutes of the meeting of the committee held on 26.04.2016 to look into the various issues of Teaching & Non-Teaching Staff of GRI as per the Resolutions of the Board of Management in its meeting held on 29.03.2016 subject certain observations as noted below:

- a. **Sri. M.A. Raju's case: The administration may wait for the receipt of the verdict of the Court case**
- b. **Clarifications may be sought from the UGC for other issues related to**
 - (1) **Dr. H. Padmanabhan, Assistant Registrar (Establishment), GRI**
 - (2) **Dr. T. Anantha Vijayah, Assistant Professor, Faculty of English & Foreign Languages, GRI**
 - (3) **Sri T. Sakthivel, Assistant Registrar (Retd.),GRI**

12. Item No.1766/BoM.2016.VII

To consider and approve the Minutes of the meeting of the Committee held on 28.03.2016 for issuing Special awards/certificates/cash incentives for the best person as per Government norms for teaching and non-teaching staff who have completed 25 years of unblemished service on the following categories

After discussion, it was resolved to approve the Minutes of the meeting of the Committee held on 28.03.2016 for issuing Special awards/certificates/cash incentives for the best person as per Government norms for teaching and non-teaching staff who have completed 25 years of unblemished service on the following categories:

- (a) **The Best Teacher;**
- (b) **The Best Extension Worker;**
- (c) **The Best Researcher**
- (d) **The Best Women Teacher/Researcher;**
- (e) **The Best Non-Teaching Staff of various Cadres**
- (f) **The Best Technical Staff;**
- (g) **Additional Corporate Responsibilities**

13. Item No.1767/BoM.2016.VII

To consider the request of the Dr.A. Sugirtha Rani, Associate Professor, Department of Economics to release her last month salary (March 2016) by waiving one month notice period to terminate her engagement in GRI without serving notice by her a special case

It was resolved to approve the request given by Dr. A. Sugirtha Rani Associate Professor, Department of Economics to release her last month salary (March 2016) by waiving one month notice period to terminate her engagement in GRI without serving notice by her a special case

14. Item No.1768/BoM.2016.VII

To consider and approve the minutes of the meeting of the committee held on 24th to 26th May 2016, 10th & 11th June 2016 and 27th & 28th June 2016 to examine the following items:

1. to review the workload of Teaching & Non Teaching Staff including Technical Staff working in the Sections/Departments/Centres.
2. to examine the Amended Recruitment Rule in line with existing OMs & UGC Communications.
3. to review and finalise the Roster of Reservation of Teaching & Non Teaching including Technical staff of GRI as per the Reservation policies of Govt. of India.
4. to examine the Faculty of Rural Health & Sanitation Workload.
5. Request of Eight UDCs to effect the pay scales with Monetary benefit from 08.04.1998 instead of 01.01.2006 as per the Resolutions of the Board of Management in its meeting held on 29.03.2016.
6. Farming of rules for allotment of quarters.
7. to frame guidelines of duties and responsibilities of Non-teaching & Technical Staff

It was resolved to approve the minutes as above. (Sl. No.1 to 7).

Further it is resolved that under Item No.I, the work load has been taken into action only for Permanent faculty members.

15. Item No.1769/BoM.2016.VII:

To consider and nominate one member from the Board of Management and to appoint one expert (who is not employee in this institute) for the constitution of Selection Committee to select the Controller of Examinations.

It was resolved to nominate Prof. P. Thirumalvalavan, Member of the Board of Management of GRI to serve as an expert member (who is not employee in this institute) for the constitution of Selection Committee to select the Controller of Examinations. It was also resolved that the Vice-Chancellor is authorized to appoint one expert.

16. Item No.1770/BoM.2016.VII

To consider the applicability of wage revision based on the Resolution of the Board of Management for the employees appointed under Course Development Fund.

It was resolved to approve the wage revision based on the Resolution of the Board of Management for the employees appointed under Course Development Fund.

17. Item No.1771/BoM.2016.VII

To consider the request of the Mr.T. David Jeyaraj Franklin, Assistant Professor, Faculty of English and Foreign Languages to grant Study Leave for the period from 12th August 2016 to 24th May 2017 (including travel dates and Gateway Orientation at the University of Nevada, USA) as per the revision of Guidelines for determination of admissibility of pay and allowances for grant of study leave to University and College teachers vide UGC Lr.No.F.1-6/2012(PS) dated 11.06.2013

After deliberations, it was resolved to grant Study Leave to Mr. T. David Jeyaraj Franklin, Assistant Professor, Faculty of English and Foreign Languages for the period from 12th August, 2016 to 24th May, 2017 (including travel dates and Gateway Orientation at the University of Nevada, USA) The Pay and Allowances will be decided later and the Vice-Chancellor is authorized to fix the salary.

18. Item No.1772/BoM.2016.VII

To consider and approve the recommendations of the Committee to apportion the posts sanctioned by the UGC to the Department of Education held on 13.06.2016.

It was resolved to approve the recommendations of the minutes of the Committee to apportion the posts sanctioned by the UGC to the Department of Education held on 13.06.2016.

It was resolved to defer the M.Phil. Programme.

19. Item No.1773/BoM.2016.VII

REGISTRAR'S REPORT

It was resolved to approve the report of the Registrar

TABLE AGENDA

20. Item No.1774//BoM.2016.VII

To consider and approve the proposal for purchase of one Battery operated Three Wheeler Electric Waste disposal vehicle at a cost of Rs.1,57,500/- and one Multi Utility Vehicle with transportation charges at a cost of Rs.4,20,000/- as per the e.mail. received from M/s. Speedways Electric, Suchi Pind Bypass, G.T.Road, Jalandhar, Punjab, as per the Minutes of the Vehicle Committee held on 08.7.2016.

It was resolved to approve the proposal for purchase of one Battery operated Three Wheeler Electric Waste disposal vehicle at a cost of Rs.1,57,500/- and one Multi Utility Vehicle with transportation charges at a cost of Rs.4,20,000/- as per the e.mail. received from M/s. Speedways Electric, Suchi Pind Bypass, G.T.Road, Jalandhar, Punjab, as per the Minutes of the Vehicle Committee held on 08.7.2016.

21. Item No.1775/BoM.2016.VII

To consider and approve the Operational Parameter for Campus Security Services in GRI.

It was resolved to approve the Operational Parameter for Campus Security Services in GRI

22. Item No. 1776/BoM.2016.VII

To consider and implement the UGC Regulations, 2016 (Minimum qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), dated 11.07.2016 in our Institute

After deliberations, it was resolved and approved to implement the UGC Regulations, 2016 (Minimum qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), dated 11.07.2016 in our Institute with suitable modifications

23. Item No.1777/Bom.2016.VII

To consider and approve the minutes of the meeting of the Committee held on 11.06.2016 to give an office room to any recognized Association in GRI.

It was resolved to approve the minutes of the meeting of the Committee held on 11.06.2016 to give an office room to any recognized Association in GRI

24. Item No.1778/BoM.2016.VII

To consider and ratify the action taken by the Vice-Chancellor implementing the recommendation of the Prospectus-cum-Fee Revision Committee from the academic year 2016

It was resolved to approve the action taken by the Vice-Chancellor for implementing the recommendation of the Prospectus-cum-Fee Revision Committee from the academic year 2016-17.

25. Item No.1779/BoM.2016.VII

Any other Items:

1. Institution of a Gold medal in the name of Dr. S. Ramamurthy, former Professor of Physics by Dr. E. Savarimuthu, Lab Technician, Dept. of Physics (Retd.)

It was resolved to approve the institution of a Gold medal in the name of Dr. S. Ramamurthy, former Professor of Physics, by Dr. E. Savarimuthu, Lab Technician, Dept. of Physics (Retd) which will be awarded to the candidate who has secured First Rank in M.Tech. Energy Programme of GRI.

2. **Constitution of Selection Committee for recruitment of temporary Teaching posts as below:**

- i. Registrar
- ii. One member of the Board of Management
- ii. One expert nominated by the Vice-Chancellor
- iv. Dean of the Faculty and Head of the Department

It was resolved to approve the constitution of the Selection Committee for recruitment of temporary Teaching posts

3. **Constitution of the Selection Committee for recruitment of temporary Non-teaching posts as below:**

- I. Registrar
- II. One member of the Board of Management
- III. One expert nominated by the Vice-Chancellor
- IV. Dean of the Faculty and Head of the Department

It was resolved to approve the constitution of the Selection Committee for recruitment of temporary Non-teaching posts

4. Proceedings of the Health Care Committee held on 14.7.2016

It was resolved to approve the proceedings of the Health Care Committee held on 14.7.2016. The BoM also appreciated the action taken by the Administration and

naming as “Dr. T.S. Soundram Health Centre”. The BoM has suggested to conduct one orientation programme after functioning of the Health Centre.

5. Conduct of Special Convocation and permission to award Honoris Causa to a Notable Persons who contribute to the development of the Society in the fields of Education, Health, Agriculture, Rural Development and Gandhian Thought.

It was resolved to conduct Special Convocation and permitted to award Honoris Causa to a Notable Persons who contribute to the development of the Society in the fields of Education, Health, Agriculture, Rural Development and Gandhian Thought.

6. Waiver of tuition fee for Sports persons from the academic year 2016-17

It was resolved to approve the proposal for waiving of tuition fee for Sports persons, those who have actively participated in the University Sports from the academic year 2016-17. It should be done based on the recommendations of the Committee duly constituted.

7. Waiver of research fee for the Persons with Disability from the date of approval of the BoM held on 24.6.2014 and from the academic year 2014-15 onwards

It was resolved to waive the research fee for the Persons with Disability from the date of approval of the BoM held on 24.6.2014 from the academic year 2014-15.

8. Authorize the Vice-Chancellor to take legal/disciplinary action against the Serving and retired employees of GRI for their activities which cause damage to the reputation of the Institute and constitutional authorities.

After deliberations it was resolved to approve the above item.

9. The draft Recruitment Rule of GRI is placed before the BoM for approval and to host it in the University website for further suggestion by the GRI Staff. The final report will be prepared by a Committee consisting of the members of JCRC as approved by the UGC.

After deliberations it was resolved to approve the above item.

10. Authorize the Vice-Chancellor to take suitable action for reconstitution of Departments/Faculties/Centres for 12B status in consultation with UGC / MHRD

It was resolved to authorize the Vice-Chancellor to take suitable action for reconstitution of Departments/Faculties/Centres for 12 B status in consultation with UGC/MHRD.

11. Finance and Accounts Manual and Sanitary Manual to be prepared before NAAC visit by the Finance Office and the Sanitary Inspector respectively

It was resolved to permit the Finance Section to prepare Finance and Accounts Manual and the Health Inspector, Faculty of Rural Health & Sanitation to prepare Sanitary Manual before NAAC visit.

GENERAL:

1. The Board of Management appreciated the efforts taken by the administration of GRI for (i) creation of Web access for Staff Portal and (ii) for increasing the students admission ratio at 1:11 in the academic year 2016-17.
2. The Board of Management records its profused thanks to the following members of BoM, who extended their cooperation and valuable suggestions for the development of the Institute.
 - a. Dr. N. Narayanasamy
 - b. Dr. R. Udaykumar
 - c. Dr. Anadavallimahadevan
 - d. Dr. M. Saleem Baigh (whose term of BoM expires on 2.8.2016)
3. The new Rules and Guidelines for M.Phil./Ph.D. Programme of May, 2016 shall be taken up for discussion in the Research Advisory Committee and Academic Council for further implementation. After due approval from the Academic Council, it will be implemented as follows:
 - a. For M.Phil. Programme : Academic Year 2016-17
 - b. For Ph.D. programme : From January, 2017 onwards
4. The Registrar is empowered to take necessary action against the staff who misused the office records, negligence in discharging duties and become disobedient as per rules of the Institute.

The meeting ended at 1.30 pm. with thanks by the Chairperson.

Dr. S. Natarajan
Vice-Chancellor

16.7.2016

Dr. P. Balasubramaniam
Registrar